



Digital Cordless Telephone with Answering Machine



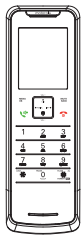
### IT6 Quick Start Guide

For IT6 and IT6-2

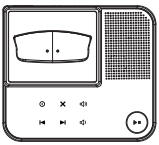
This Quick Start Guide provides all the information you need to get you started. If you need more detailed instructions, please refer to the full user guide available in the IT6 box.

Alternatively, contact Customer Service at: 1-888-331-3383.

## Box Contents



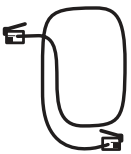
IT6 handset



IT6 base



Power adapter for phone base to electrical outlet



Telephone line cord



Guides

## Box Contents

If you have purchased a IT6-2 you will also have the following additional items:

- Additional handset and charger.
- Power adapter for charger.
- Telephone line cord

### IMPORTANT

Only use the telephone line cord supplied. This equipment is not designed for making emergency telephone calls when the power fails. Alternative arrangements should be made for access to emergency services.

Warning! You cannot access the battery in the handset.

### BATTERY LOW WARNING

If you hear a warning beep every 2 minutes during a call, you will need to recharge the handset before you can use it again.

When charging, icon will scroll on the display.

### BATTERY PERFORMANCE

In ideal conditions, a fully charged battery should give up to 7 hours talk time or up to 130 hours standby time on a single charge.<sup>1</sup>

Note that the new battery does not reach the full capacity until it has been put to normal use for several days.

To keep the battery in the best condition, leave the handset off the base for a few hours at a time.

<sup>1</sup>All talk and standby times are approximate and depend on features selected and usage pattern.

### INTELLIGENT CHARGING

Your IT6 supports Intelligent Charging, this means when the handset is fully charged, the base will automatically detect this and stop drawing power from the electrical outlet to charge the handset, saving unnecessary power usage.

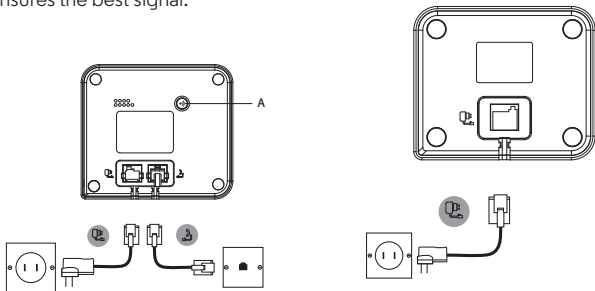
## Getting started

### Step 1. Set up the base

- Plug the power adapter into the socket marked on the underside of the base and plug the other end into the electrical outlet.

### NOTE

Position the base at least 6 feet away from other electrical appliances to avoid interference. Putting it as high as possible ensures the best signal.



### IMPORTANT

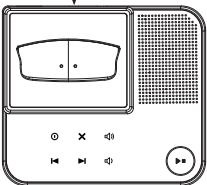
Only use the power and telephone cables supplied with the product.

### Step 2. Connect the charger (Multi-pack only)

- Plug the power adapter into the socket marked on the underside of the charger and plug the other end into the electrical outlet.

### Step 3. Charge the handset

- Place the handset on the base and charge for at least 24 hours. When the handset is fully charged, the icon is displayed.



### IMPORTANT

You cannot access the battery in the handset. Do not attempt to remove the battery, as you may damage the phone. If you need to replace the battery, contact customer service.

- When the handset is fully charged, plug the telephone line cord into the socket marked on the underside of the base and plug the other end into the telephone wall socket.

### Step 4. Setting the date and time:

If you have subscribed to a Caller ID Service and Auto Clock is set to on the date and time is set automatically for all handsets when you receive your first call.

If you do not have a Caller ID service, you can set the date and time manually.

- Press and scroll to Clock/Alarm. Press . Display shows Date & Time, then press .
- Enter the date using the format MM/DD e.g. 08/04 for August 4th.
- Enter the time using the 12 hour format HH:MM, e.g. 02:45.
- Press or to change from A (am) to P (pm) and press .
- Press to return to standby.

## Handset

### Display

**Call Log / Scroll Up / Volume up**  
Open the Call log. Press to enter Call Log menu and then press to select Call List or Answ machine menu. Scroll up through lists and settings.

**Menu / OK**  
Enter the main menu. Select the option displayed on screen. Confirm menu option – OK is displayed on screen.

**Redial**  
Open the redial list.

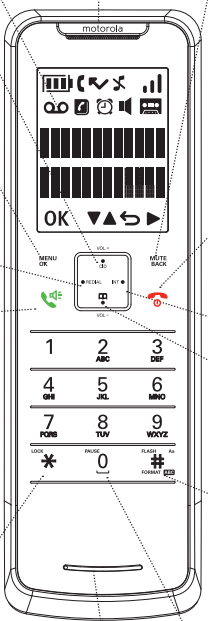
**Talk / Hands-free key**  
Make or answer a call. Activate and deactivate hands-free during a call.

### IMPORTANT

Hands-free activation can suddenly increase the volume in the earpiece to a very high level. Make sure the handset is not too close to your ear.

**Pulse to Tone Dialling / \* / Keypad lock**  
During a call, press and hold to switch from pulse dialling to tone dialling. Dial a \*. In standby mode press and hold to lock/unlock the keypad.

### Earpiece



### Microphone

**Scroll right / Clear / Mute / Back**  
Scroll to the right. Delete characters on screen when entering names and numbers. Mute / unmute the microphone during a call. Go back to previous menu level is displayed on the screen.

**End call / Switch handset on/off**  
End a call. When in a menu, go back to standby mode. Press and hold to switch handset off (when in standby) or on.

**Intercom**  
Press to make an internal call.

**Phonebook / Scroll Down / Volume down**  
Open the phonebook. Scroll down through lists and menus. Decrease the earpiece volume.

**Ringer off / Flash / # / Change case**  
Press and hold to switch handset ringer on or off. Use flash (F) functions. Dial a #. When entering letters / editing, short press to change the case from Abc to abc or ABC mode.

## Display icons

- ON when the line is in use. Flashes when there is an incoming call.
- Flashes when you have missed calls and a new number(s) are in the Calls list.
- Handset ringer is OFF.
- Steady when the handset is registered and within range of the base. Disappears when the handset is out of range and flashes when searching for the base.
- Flashes when you have new voicemail messages. Off when you have no voicemail messages.
- Phonebook is open.
- The alarm clock has been set.
- Hands-free mode is activated.
- Answering machine is ON.

The approximate power levels of your battery are indicated as below:

- Battery is fully charged.
- Battery is partially charged.
- Battery is running low.
- Battery is almost empty. The battery icon will flash and emit a warning beep every 2 minutes during call.

## Menu navigation

### Navigating the menus

The basic steps of navigating through the menu and on-screen options.

- From the standby screen, press . The main menu is opened.
- Use the (VOL +) or (VOL -) keys to scroll through the menu.
- Soft key options OK and are displayed. Press to select OK and open a sub-menu or validate an option. Press to go back to previous menu level, correct a character or cancel an action.
- Press to return to standby.

### NOTE

If you do not press any button on the handset for 30 seconds the display will automatically return to standby. It will also return to standby when the handset is placed on the base or charger.

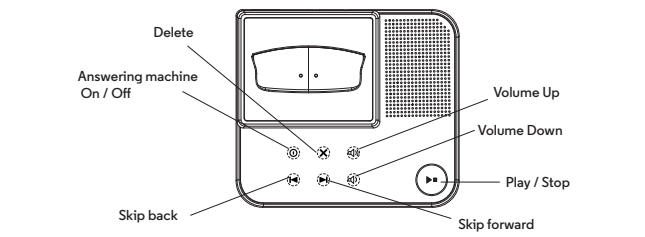
# Answering machine

Your IT6 answering machine records unanswered calls when it is activated. It can store up to 59 messages within the maximum recording time up to 30 minutes. Each message can be up to 3 minutes long. Your personal outgoing messages can be up to 3 minutes long.

You can operate your answering machine from:

- the base.
- the handset.
- remotely, from another phone.

## Overview of answering machine



### Base control keys

- Press to turn the answer machine ON / OFF
- Play new messages  
Press to stop playback
- Skip to the next message during message playback
- Replay current message  
Press twice to skip back to previous message
- Delete current message during message playback  
Long press to delete all messages when TAM is in standby mode
- Increase speaker volume during message playback
- Decrease speaker volume during message playback

### Answering machine key illumination

Answering machine ON /OFF - illuminates at all times.

Play - illuminates when the answering machine is ON / flashes when there are new messages.

### Outgoing messages

This is the message your callers hear on the answering machine. There are two pre-recorded outgoing messages, or you can record your own.

### Record also (Answer and record)

The caller can leave a message. The pre-recorded message is “Hello, your call cannot be taken at the moment, so please leave your message after the tone.”

### Answer only

The caller can listen to your announcement but cannot leave a message. The pre-recorded message is “Hello, your call cannot be taken at the moment, and you cannot leave a message, so please call later.”

### Play messages

- Press , scroll or to Answ Machine and press . Play is displayed.
- Press to play new messages. The display shows the number of new messages and the date and time the messages were left. If there are no new messages, all stored messages are played.
- Press to display the callers identification.
- During playback press to display a list of options. Use the and keys to change the options:
  - Repeat - press to repeat current message
  - Next - press to play next message
  - Previous - press to play previous message
  - Delete - press to delete the current message.

# Using the phone

## Calling

### Make a call

- Press .
- Dial the telephone number.

### Pre-dial

- Enter the phone number (maximum 24 digits). If you make a mistake press .
- Press to dial the phone number entered.

### Call from the phonebook

- Press . The first entry in the phonebook is displayed.
- Scroll or to the entry you want.
- Press to dial the number.

### Call from the Calls list

- Press to enter the Call log option menu, then press to enter Call List. The most recent call is displayed.
- Scroll or to the entry you want.
- Press to dial.

### Redial the last number

- Press , The last number dialled is displayed.
- If the number has more than 12

digits, the display shows and the cursor blinks. Press to display the rest. If the number is stored in the Phonebook, the name is displayed.

- Press to dial.

### Call a number in the redial list

- Press . The last number dialled is displayed.
- If required, scroll or to display the number you want.

- Press to dial the number.

### Call direct memory numbers 1 through 9

- Press and hold a key from 1 to 9 until the number is displayed and dialed.

### Answer a call

- When the phone rings and flashes in the display, if the handset is off the base press to answer the call, or if the handset is on the base simply lift the handset to answer the call.
- Press again to answer the call via hands-free.
- To switch between hands-free and the earpiece press .

## Adjust volume

- During a call, press or to adjust the earpiece or hands-free volume. The level is shown in the handset display.

## Mute

Mute the microphone so that you can talk to someone else in the room without your caller hearing you.

- During a call, press . The microphone is muted.
- Press again to turn the microphone back on.

## End a call

- Press .

After you hang up, the duration the phone is off-hook is displayed for 5 seconds.

## Phonebook

The IT6 handset phonebook can store up to 100 names and numbers.

Numbers can be up to 24 digits long and names up to 12 characters long. Entries are stored in alphabetical order.

### Store an entry in the phonebook

- Press . Phonebook is displayed.

- Press . New Entry is displayed.
- Press . Enter Name is displayed.
- Enter a name and press .
- Enter a number. Press to save.
- Press to return to standby.

### Store a direct memory number

- Press twice.
- Scroll to Direct Mem and press .
- Key 1 is displayed. Press . If no number is stored No Entry is displayed. If a number is stored the name will be displayed.

- Scroll to Key X, where X is the keypad number where the entry will be stored. Press .

- ADD is displayed. Press .

- The first phonebook entry is displayed. Enter the first letter of the name to search alphabetically then scroll or to the exact entry, then press .
- Press to return to standby.

# Help

## The icon is not scrolling during charge

- Bad battery contact – move the handset slightly.

- Dirty contact – Clean the battery contact with a cloth moistened with alcohol.

- Battery is full – no need to charge.

## No dial tone

- No power – check the connections. Reset the phone: unplug and plug back into the electrical outlet.

- Batteries are empty – charge the batteries for at least 24 hours.

- You are too far from the base – move closer to the base.

- Wrong line cable – use the line cable provided.

## Poor audio quality

- The base is too close to electrical appliances, reinforced concrete walls or metal doorframes – move the base at least 3 feet away from any electrical appliances.

## The icon is blinking or has disappeared

- Handset is not registered to the base – register the handset to the base.

- You are too far from the base – move closer to the base.

## No ring tone

- The ring tone is deactivated.

- Increase the volume.

## Caller ID service does not work

- Check your subscription with your network operator.

## A phonebook entry cannot be stored

- The phonebook is full. Delete an entry to free memory.

## No display

- Try recharging or replacing the batteries.

- Try disconnecting and connecting the base power supply.

- If LED is not lit up, then try disconnecting and connecting the base power supply.

## Unable to register another handset

- Maximum number of 4 handsets has been reached.

- The display shows **Searching**. You must unregister a handset in order to register a new one.

## Answering machine does not record messages

- Switch the answering machine ON.

- The memory may be full. If so, you will need to delete some messages.

- Answer mode may be set to **Answer only**. Change the mode to **Record also**.

## Cannot access messages remotely

- Remote access may be switched off.

- If wrong PIN is entered a beep is played. You can enter the PIN once again.

## Cannot record outgoing message

- The memory may be full. If so, you will need to delete some messages.

## Answering machine stops automatically

- The memory may be full. If so, you will need to delete some messages.

- The maximum message length is 3 minutes.

## Warranty Information

Please refer to the main user guide.

Please contact customer service for questions/comments, warranty, support or service related to the product at:

1-888-331-3383(US/Canada)

Email: [motorola@encompass.com](mailto:motorola@encompass.com)

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